

RESOURCE LIBRARY - TECHNICAL SERVICES Technical Audits

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TECHNICAL AUDITS

The Technical Audit is performed once a year and is conducted by the regional engineer. Preferably a member of the technical service department of the company attends the audit.

The aim of this technical audit is to check all the general operating conditions with respect to safety, cleanliness and the technical condition of the building, machines, equipment and furniture. It is also an opportunity to detail expected investments for replacement purchases, rebuilding or inspection works, and to discuss the required financing and execution of works with all parties present. The check is assessed on the basis of standard maintenance criteria laid down in checklists, manuals and the applicable codes.

Those attending this inspection include:

- the hotel manager
- the chief engineer
- the regional chief engineer

The regional chief engineer compiles a report, which is forwarded to all the departments involved and the regional manager of the company in question.

The inspection report includes any defects found, decisions made and proposals, as well as the departments responsible for carrying out measures and the dates for these.